CAIT
Center for Advanced Infrastructure & Transportation
Rutgers, The State University of New Jersey

NJDOT Bureau of Research
QUARTERLY PROGRESS REPORT

Project Title:	The New Jersey Local Police Technical Assistance Program	
RFP NUMBER: N/A		NJDOT/FHWA RESEARCH PROJECT MANAGER(S): Pat Ott
TASK ORDER NUMBER/Study Number: Task Order No. 143/ 4-29062		PRINCIPAL INVESTIGATOR: Ali Maher/Joe Orth/Claudia Knezek/Carol Greenberg
Study Start Date: 8/5/2003 Study End Date: 12/31/2005		Period Covered: Second Quarter 2005

Task	% of Total	% of Task this quarter	% of Task to date	% of Total Complete
1.0 Literature Search	20	50	100	20
1.1 Conduct research	10	40	100	10
2.0 Survey	5	0	100	5
2.1 Conduct Survey	5	0	100	5
3.0 Technical Assistance/Tech Transfer	10	50	100	10
3.1 Maintain Mail Lists	5	0	100	5
3.2 Publish Newsletter	10	90	100	10
3.3 Provide Technical Assistance	15	50	100	15
4.0 Provide Training	20	50	100	20
TOTAL	100			100 %

Project Objectives: The Police Technical Assistance Program (PTAP) is responsible for the following:
1. To provide a clearinghouse for law enforcement agencies to access information on advancements being made in the crash records field.
2. To showcase NJDOT methodologies, research, and technology initiatives in crash records systems.
3. To offer technical assistance to Local police departments.
4. To support the NJDOT's goal of reaching local government agencies through CAIT-LTAP technology transfer activities.

Project Abstract: There is a need for the FHWA vital few strategic goals to be introduced to local government through training outreach and distribution of resources. Accurate reporting, processing, and maintaining of crash data is a priority for NJDOT to develop effective solutions to traffic safety problems. Staff members of the NJ LTAP program will serve as representatives to the Safety Management Task Force and the Statewide Traffic Records Coordinating Committee (STRCC). Additionally, the LTAP staff members will facilitate quarterly local task force meetings for representatives from local law enforcement associations. The outcome of this program is to increase the accuracy of crash reports that are submitted to the NJDOT for inclusion in the statewide Crash Records Database.

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1. Progress this quarter by task:

Task	Description
1.0 Literature Search	The best method has been determined to instruct local police officers on the changes to the NJTR-1 Guidebook.
1.0 Literature Search	The best method has been determined to instruct local police officers on the changes to the NJTR-1 Crash Report form.
1.1 Conduct Research	Local police officers' input has been incorporated into the possible changes to the NJTR-1 Guidebook.
3.1 Maintain Mail List	The NJTR-1 PTAP Regional Police Advisory Committee Mailing list has been maintained and updated to include new committee members
3.2 Publish Newsletter	Articles containing safety with the help of the police have been published in the LTAP newsletter.

2. Proposed activities for next quarter by task:

Task	Proposed Activities
4.0 Provide Training	Train-the-Trainer Courses will be offered to teach training officers the updates to the NJTR-1 Guidebook and Crash Report Form in the Fall of 2005.

3. List of deliverables provided in this quarter by task (product date):

Task	Description	Item/Date
1.1 Conduct Research	Regional committee meetings to review local police officers' suggestions on changes to the NJTR-1 Guidebook and Crash Report form.	06/05-Regoinal Police Advisory Committee meetings

4. Progress on Implementation and Training Activities:

Training	Description
4.0 Provide Training	The NJTR-1 Train-The-Trainer courses will be offered in the Fall of 2005.

5. Problems/Proposed Solutions: The Police Advisory Committee had been concerned that all of their input was not going to be used in the revision to the NJTR-1. Once they reviewed the updated copies of the NJTR-1 they were pleased with results.

Total Project Budget	$285,725.00
Modified Contract Amount:	$285,725.00
Total Project Expenditure to date	$285,725.00
% of Total Project Budget Expended	100%

* These are approximate expended amounts for the project; these estimates are for reference only and should not be used for official accounting purposes. For a more accurate accounting, please review the quarterly invoice for this project.

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